



## Social Media (Digital Creation) Internship



***Coral Head Productions (CHP) is an international film production company seeking summer interns to help with digital creation, promoting our grassroots documentary series “Trading Dishes”.***

### **Job Description:**

- Interacting on social media platforms on behalf of *Trading Dishes*.
- Create, post, and update films pictures and videos on all social media platforms.
- Build Trading Dishes brand on social media pages (Twitter, Facebook, Instagram, etc).
- Operate Hootsuite.

### **Qualifications we are looking for:**

- Candidates who are passionate about the environment, travel, film, food systems, and/or agricultural sustainability.
- Detail-oriented personality with high standard for accuracy
- Proficiency with social media platforms including: Facebook, blogging, Twitter, Instagram, Pinterest, and Hootsuite.
- Significant amount of completed study in social media particularly preferred.
- Ability to embrace opportunities, and contribute to brain-storming strategies.

### **Work Schedule/Time Commitment:**

- Approximately 10-15+ hours/week (depending on work flow/ school requirements.)
- Minimum 3 days per week required, however 5 days preferred, we are flexible according to your school/work schedule.
- Many job duties may be done from home, but weekly meetings with Coral Head Productions staff may be required either in person or via Skype.

### **To Apply:**

*Please submit cover letter and resume to [info@coralheadproductions.com](mailto:info@coralheadproductions.com) along with examples of a press release and marketing campaign you organized or helped complete, in order to be considered. We will notify you of our decision.*

**This in an unpaid internship with possibility of a full time - paid position.**

